Agenda

Rural Transportation Advisory Committee
Tuesday July 26, 2022
1:00 PM
Location: Water Street Center, 407 East Water St, Charlottesville, VA

Item	Time	Description
1.	1:00-1:05	**Matters from the Public:** Limit of 3-minutes per speaker •*Members of the Public are welcome to provide comment on any public-interest, transportation-related topic, including the items listed on this agenda*
2.	1:05-1:10	**Approval of Draft Minutes*** •May 17th meeting
3.	1:10-1:40	**Paving Rural Roads** (Peter Krebs, Piedmont Environmental Council)
4.	1:40-2:00	**New Federal Funding Opportunities** (David Cook)
5.	2:00-2:15	**Bicycle and Pedestrian Infrastructure Assessment of Scottsville and Stanardsville** (Isabella O'Brien)
6.	2:15-2:45	**Round Table Discussion & Identification of Future Topics** •Committee members are invited to share updates and topics of interest with the group
7.	2:45-2:50	**Additional Matters from the Public** •*Members of the Public are welcome to provide comment (limit of 3 minutes per speaker)*
8.	2:50	**Adjourn**

* Items requiring committee action.

Upcoming Meetings:
September 20, 2022

Guests and the public can join the meeting using Zoom:
Zoom Meeting link:
https://us02web.zoom.us/j/89994649412?pwd=MGJMNDNiT25PS1A2WUlyQUdDamdOUT09
Meeting ID: 899 9464 9412
Passcode: 292628
One tap mobile
+13126266799,,89994649412#,,,,*292628# US (Chicago)
Dial by your location
312 626 6799 US (Chicago)

Thomas Jefferson Planning District Commission

Regional Vision ▪ Collaborative Leadership ▪ Professional Service

Rural Transportation Advisory Committee

DRAFT Minutes, May 17, 2022

The video of the meeting can be viewed at https://www.youtube.com/watch?v=rny9AHeZkhU

VOTING MEMBERS		STAFF	
Tom Egeland, Louisa County	x	Sandy Shackelford, TJPDC	x
Jim Frydl, Greene County	x	Lucinda Shannon, TJPDC	x
Douglas Miles, Fluvanna County	x	Gretchen Thomas, TJPDC	x
Dylan Bishop, Nelson County	x	Isabella O'Brien, TJPDC	x
Charles Proctor, VDOT, Culpeper	x	Ruth Emerick, TJPDC	
David Cook, VDOT, Lynchburg	x		
Stephen Johnson, Jaunt	x		
Sara Pennington, Rideshare			
JM Whelan, Fluvanna County			
Kevin McDermott, Albemarle	x		
ALTERNATES		**GUESTS/PUBLIC**	
Rick Youngblood, VDOT		Josh Gillespie, Louisa County	x
David Benish, Albemarle County		Matt Lawless, Town of Scottsville	
Stephanie Golon, Greene County		Michael Barnes, VDOT	x
Cindy Kings, Louisa County			

***Note**: The City of Charlottesville has declared a local state of emergency due to the COVID-19 pandemic and the nature of this declared emergency makes it impracticable or unsafe for the Thomas Jefferson Planning District Commission to assemble in a single location in the city. This meeting was held utilizing electronic virtual communication with the Zoom software application, and in accordance with virtual meeting provisions contained in Code of Virginia § 2.2-3708.2. A recording of the meeting was made available to the public on May 19, 2022 at https://www.youtube.com/watch?v=rny9AHeZkhU*

1. CALL TO ORDER:

The Rural Technical Advisory Committee Chair, Tom Egeland, presided and called the meeting to order at 1:03 pm. Lucinda Shannon read the Notice of Electronic Meeting and Commissioner and Public Protocol.

2. MATTERS FROM THE PUBLIC (MINUTE 1:32):

a. **Comments by the Public:** None

b. **Comments provided via email, online, web site, etc.:** None

3. APPROVAL OF DRAFT MINUTES FROM JANUARY 18, 2021 (MINUTE 1:34):

Motion/Action: Tom Egeland moved to approve the minutes with a second from Stephen Johnson, and the motion passed with Dylan Bishop abstaining.

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Telephone (434) 979-7310 ▪ **Fax** (434) 979 1597 ▪ **Virginia Relay Users:** 711 (TDD) ▪ **email:** info@tjpdc.org ▪ **web:** www.tjpdc.org

4. JULY MEETING LOCATION (MINUTE 1:52):

Ms. Shannon reported the committee will begin meeting in person starting at the next meeting in July at the Water Street Center. Ms. Shackelford noted that there still needs to be an in-person quorum, but there will be a hybrid option with certain qualifications. She also noted that there may be some changes coming from the General Assembly regarding this issue, so if there are changes, the committee can revisit them at that time.

5. STRATEGIC PLAN (MINUTE 3:30):

Isabella O'Brien presented the committee with the background of RTAC and the process for developing the strategic plan. She gathered data through a survey and came up with strengths and weaknesses of the program, which she enumerated in the plan.

She reviewed the goals and strategies for the committee in the future. She asked the committee for feedback on the plan by May 31.

Stephen Johnson suggested adding performance measurements to the plan.

Mr. Egeland said he would like a goal to be to reach out to other Technical Advisory Committees (both rural and urban) to participate in their meetings and have them participate in ours to get ideas from other parts of the state.

Ms. O'Brien suggested having members from other committees share their best practices and initiatives.

Mr. Miles suggested to reach out to Goochland, Hanover, Tuckahoe, etc. in addition to the outreach that has already been done.

Jim Frydl noted there may be a way to accomplish the same thing by requesting a speaker and be project-specific instead of just making it a regularly scheduled thing.

Dylan Bishop requested that staff create a list of what jurisdictions are in what RTACs and send it to the committee.

Douglas Miles suggested RTAC invite guest speakers, perhaps in the Spring and Fall, so it does not detract from the PDC work they are doing.

6. ZION CROSSROADS BOWTIE PROJECT (MINUTE 25:16):

Before his presentation, Chuck Proctor asked for clarification on the next meeting. It will be on July 26 at the Water Street Center at 1:00 p.m.

Mr. Proctor presented the committee with the Bowtie intersection study happening in the Zions Crossroads Gateway study and shared a video on how to navigate through this type of intersection. https://youtu.be/6OX6wo_q1Kk

There was discussion about the bike/ped options that would be incorporated into the plan.

7. LOVINGSTON INTERSECTION PROJECT (MINUTE 55:50):

David Cook presented the new VDOT Project Pipeline overview to the committee.

Link to VDOT's innovative intersections webpage:
https://www.virginiadot.org/innovativeintersections/

He recommended folks register for this upcoming Federal Grant Program for Reconnecting Communities on May 19th: https://usdot.zoomgov.com/webinar/register/WN_Q-ogmbFDRhCrjJTuVYqdZw

8. REGIONAL TRANSIT VISION PLAN (MINUTE 1:28:00)

Ms. Shannon reported that she will be going to the local Boards of Supervisors and the City Council to explain the Transit Vision Plan with public outreach in June and July. The most in-depth presentation on the plan will be at the RTP meeting on May 26 via Zoom.

9. ROUNDTABLE DISCUSSION (MINUTE 1:34:25):

Tom Egeland thanked the TJPDC for Louisa's open house on bowtie intersections. It was well-attended. They are now looking at the small area plans, which were put on hold when Covid hit a couple of years ago.

Douglas Miles reported that they are having their fourth, and last, open house on June 9 for the comprehensive plan. They are also planning to review numerous housing developments in the jurisdiction. He also reported that they are finishing up the Fork Union Commerce Park. Lastly, he said they are waiting to hear about the TAP grant they applied for and whether that has been awarded to them.

Dylan Bishop said there are moving forward on their comprehensive plan starting on May 31. She said there will be public engagement on it throughout the summer. She reported that in the Fall, VDOT will begin a refresh of the 151. She noted that part of comp plan is getting UDA designations for Lovingston and Nellysford. She said that the Board of Supervisors adopted a six-year road plan last week. Regarding planning, she reported that there is a mobile home park being considered by the planning commission and board and it has been quite controversial.

Stephen Johnson reported that Jaunt is doing their Transit Development Plan and he will keep the committee posted.

Kevin McDermott reported that there will be a public hearing tomorrow on the secondary six-year plan that will discuss road paving in Albemarle County. He noted that their staff will be dealing with that in their comprehensive plan update. He reported that the comp plan is on the Albemarle County website including the history of land development. Lastly, he reported that there will be a 29 North Corridor study public meeting next week.

You can visit the 29 North Corridor study website for more information:
https://tinyurl.com/N29VDOT

Jim Frydl said they are moving quickly on their comprehensive plan. He thanked Ian Baxter from TJPDC for his hard work on the regional housing plan. Mr. Baxter will be presenting to Greene County Board tomorrow night some recommendations for their housing chapter of the comp plan. He also noted that Greene County is part of the 29 North Corridor study and thanked the PDC staff for all the hard work on it. Additionally, he thanked Chuck Proctor for his hard work on Smart Scale.

Mr. Frydl also reported that the dispute with the regional water authority seems to be coming to an end. He also noted that they have applied for a grant for pedestrian paths and connectivity.

Lucinda Shannon noted that Isabella O'Brien is going to do a presentation on the bike/ped inventory at the next RTAC meeting. She asked if the committee would like her to ask the Piedmont Environmental Council if they would present of paving rural roads, or if there were any other suggestions for presentations.

David Cook suggested covering a few of the new grant programs that have recently come out for consideration.

Ms. Shannon noted the next meeting will be on July 26, 2022 at 1:00 p.m..

ADJOURNMENT:

Motion/Action: On a motion by Tom Egeland, the Rural Transportation Advisory Committee unanimously voted to adjourn the May 17, 2022 meeting at 3:01 p.m.

REMOTE ELECTRONIC PARTICIPATION

This purpose of this policy is to provide for the Thomas Jefferson Planning District Commission (TJPDC) Rural Transportation Advisory Committee (RTAC) to permit a member to participate in a RTAC meeting through electronic communication means from a remote location, provided that:

A. Notification of Inability to Attend Because of Personal Matter, Disability, Medical Condition or Location.

On or before the day of the meeting, the member shall notify the Chair that he or she is unable to attend the meeting due to a personal matter; a temporary or permanent disability or other medical condition that prevents physical attendance; that a family member's medical condition requires the member to provide care for such family member; or that that such member's principal residence is more than 60 miles from the meeting location identified in the required notice for such meeting. The member must identify the specificity the nature of the personal matter.

B. Quorum Physically Assembled; Approval of Remote Electronic Participation.

A quorum of RTAC must be physically assembled at the primary or central meeting location. The members present must approve of the remote electronic participation; however, the decision shall be based solely on the criteria in Section A, without regard to the identity of the member or items that will be considered or voted on during the meeting.

C. Record of Action.

The RTAC minutes shall reflect the specific nature of the personal matter; the disability or medical condition; the fact that a family member's medical condition that required the member to provide care for such family member, thereby preventing their physical attendance; or that that such member's principal residence is more than 60 miles from the meeting location identified in the required notice for such meeting, as well as the remote location from which the absent member participated. If the absent member's remote participation is disapproved because participation would violate this policy, the disapproval shall be recorded in the RTAC minutes with specificity.

D. Audibility of Absent Member.

RTAC shall make arrangements for the voice of the absent member to be heard by all persons in attendance at the meeting location. If, for any reason, the voice of the absent member cannot reasonably be heard, the meeting may continue without the participation of the absent member.

E. Limitation on Remote Electronic Participation in Calendar Year.

Electronic participation by the absent member as provided in this policy shall not exceed two, or 25% of the meetings rounded up the next whole number, whichever is greater, RTAC meetings in each calendar year.

(Authorized pursuant to *Code of Virginia* § 2.2-3708.2)